

Medora Community School Corporation Pandemic Response Plan

Level	Criteria	Action
1	General Precaution The virus has been confirmed to be spreading in the United States	<ul style="list-style-type: none"> • Overt emphasis on hand-washing and general cleanliness • Encourage covering mouths when coughing/sneezing • Encourage kids to stay home if sick • Give students information about the virus • Students stop sharing coats and/or clothing
2	The virus has been confirmed to be in Indiana (very few cases)	<ul style="list-style-type: none"> • Information posted to facebook/school website • Hand wipes/sanitizer mass availability • Wipes available near copy machines/workroom • Lessen group meetings • Interior doors propped open • Avoid unnecessary contact (handshaking, touching, etc.)
3	The virus has been confirmed to be in Indiana (many cases and growing very rapidly)	<ul style="list-style-type: none"> • May not share pens/pencils/utensils • Reduce all visitors to essential staff only • Staff clean handrails, doorknobs, and water fountains hourly • Designated door openers/greeters • Cafeteria workers punch in numbers, wipe rails, wash student dishes twice • Bus drivers wipe down seats before and after routes • Hand sanitizer available on buses • Consider cancelling after school activities • Students self-grade paperwork • Teachers start preparing for e-learning days • Money handlers wear gloves
4	The virus has been confirmed to be spreading in surrounding counties.	<ul style="list-style-type: none"> • Custodial staff DEEP cleans nightly • Open windows (weather permitting) • PE/Recess shared equipment is removed • Shut down vending machine • Medora after school program shuts down • Cancel after school activities and athletics (clubs, etc.) • Library/computer labs shut down • Faculty wipes down desks and hard surfaces at the beginning and end of each day • Close water fountains (bottled water available for students) • Multiple class trips to wash hands • Students may be required to stay home (e-learning)
5	The virus has been confirmed to be spreading in Jackson County.	<ul style="list-style-type: none"> • Students and faculty/staff may be required to stay home

*at each level, school will follow guidance from Indiana State Department of Health and the Jackson County Health Department